



## OUR VALUES

Family	Ownership	Opportunity	Tomorrow
Authenticity, Teamwork, Integrity	Persistent problem-solver	Develop yourself, the team and the brand	Ideas to build the future

## JOB OVERVIEW

### Job Title: Group Treasury and Asset Accountant

**Department:** Finance

**Duty Station:** Kenya Office

**Reports To:** Group Financial Controller

### Job Purpose:

As the Group Treasury and Asset Accountant at Jibu, you will play a pivotal role in overseeing financial management across the Group for Treasury, Fixed Assets, and Inventory. You will be responsible for managing and optimising our financial assets, ensuring accuracy, efficiency, and compliance with company policies and relevant regulations. This role involves collaborating with various teams to support our financial stability and growth.

### Duties & Responsibilities:

- Treasury Management:** Manage the organisation's treasury functions, including cash flow forecasting, liquidity management, and investments. Oversee banking relationships and optimise banking services administration to minimise costs and maximise returns. Ensure compliance with debt covenants, financial agreements, and banking regulations. Implement strategies to mitigate financial risks related to treasury operations.
- Cash & Bank Accounts:** Day-to-day transactions: Verify, upload, post, and reconcile transactions, analyse transaction frequency and costs. *Payments:* Load payments into bank online platforms, chase signatories and send out payments advice to payees. *Reconciliation:* Twice-weekly reconcile postings to bank statements. *Funds Management:* Sweep daily balances to central accounts, manage overnight deposits. *Investment:* Optimise bank balances held against cash flow needs of operations. *Foreign Exchange:* Optimise Forex opportunities and minimise transaction costs.
- Fixed Asset Management:** Develop and maintain a comprehensive fixed asset register, ensuring accurate and up-to-date records. Oversee the capital expenditure process, from budgeting and approval to asset acquisition and disposal. Conduct periodic asset impairment assessments and depreciation calculations. Collaborate with cross-functional teams to ensure proper capitalization of assets and adherence to accounting standards.
- Inventory Management:** Implement inventory control measures to optimise working capital and reduce carrying costs. Develop and maintain inventory valuation methodologies in line with accounting standards. Collaborate with supply chain and operations teams to monitor and manage inventory levels. Conduct periodic physical inventory counts and reconciliation.
- Financial Reporting and Compliance:** Prepare and present regular financial asset management reports to senior management and stakeholders. Ensure compliance with accounting standards, tax regulations, and company policies for treasury, fixed assets, and inventory. Collaborate with internal and external auditors to facilitate audits related to financial assets.



6. **Process Improvement:** Continuously assess and enhance financial asset management processes, implementing best practices to improve efficiency and accuracy. Identify opportunities for cost savings and working capital optimization.
7. **Team Management:** Lead and mentor a team of financial professionals responsible for treasury, fixed assets, and inventory management. Ensure effective workflow, training, and development within the team.

## Experience Requirements

- 3+ years of experience in the Finance department in a similar role with a for-profit business that operates in multiple locations and in several currencies.
- Degree in Accounting or Finance
- Required professional qualification CPA, ACCA, CIMA or equivalent
- Thorough knowledge of accounting principles and procedures including IFRS and IASs.
- Demonstrable experience with preparing financial statements, management accounting (costing, unit economics)
- Demonstrated experience with complex budgets and forecasts prepared in Excel and daily and monthly monitoring of actual vs. budget.
- High levels of proficiency in Excel, Word and PowerPoint
- Excellent accounting software experience. Netsuite experience is an added advantage
- Strong focus on controls and processes and high attention to detail
- Strong communication skills for engaging with business partners and ensuring processes are being followed
- Strong people manager who can evidence experience in leading, mentoring, and providing clear guidance to junior finance staff
- Confidence to challenge senior opinions and maintain positive working relationships

**Interested? Please apply by expressing your interest and a link to your LinkedIn or CV to [jobs@jibuco.com](mailto:jobs@jibuco.com) with the subject line, "Group Treasury and Asset Accountant"**